

**THE WOODLANDS TOWNSHIP**

**BOARD OF DIRECTORS**

**REGULAR BOARD MEETING**

**JUNE 23, 2010**

**MINUTES**

**THE STATE OF TEXAS   §**

**COUNTIES OF HARRIS & MONTGOMERY   §**

The Board of Directors of The Woodlands Township met in regular session, open to the public, on June 23, 2010, posted to begin at 6:00 p.m. The meeting was held at the office of The Woodlands Township, Service Center, 2201 Lake Woodlands Drive, The Woodlands, Texas, within the boundaries of The Woodlands Township.

**DIRECTORS PRESENT:** Chairman Bruce Tough, Vice Chairman Lloyd Matthews, Secretary Claude Hunter, Treasurer Ed Robb, Director Nelda Blair, Director Tom Campbell, and Director Peggy Hausman.

**DIRECTORS ABSENT:** None

**STAFF/ADVISORS:** Don Norrell, President/General Manager, John Powers, Assistant General Manager Community Services, Monique Sharp, Assistant General Manager of Finance & Administration, Nick Wolda, Director of Community Relations/CVB President, Steve Sumner, Law Enforcement & Transportation Services Director, Fire Chief Alan Benson, Karen Dempsey, Management Analyst, Mary Connell, Community Relations Manager, Taunya Jacques and Kim Cogburn, Executive Assistants, Renee Williford, Records Management Analyst, Mike Page and Bret Strong, Legal Counsel

**CALL TO ORDER:**

Chairman Tough called the meeting to order at 6:00 p.m.

**CONSIDER AND ACT UPON ADOPTION OF MEETING AGENDA:**

Chairman Tough called for a motion and second to adopt the meeting agenda.

**MOTION:** Motion by Treasurer Robb; second by Secretary Hunter

**VOTE:**       **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb

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Director Blair  
Director Campbell  
Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**RECOGNIZE PUBLIC OFFICIALS:**

No public officials were recognized.

**PUBLIC COMMENT:**

The following members of the public addressed the Board:

- Fred Domenick-Marriott Waterway Hotel and Convention Center renovation
- Deborah Sargeant-DSC candidate
- Tom Boak-Aquatics
- Doris Siegner-Township's website contact form and information regarding HIB Visa application
- Ken Parker-DSC candidate
- Kristie Chandler-Ironman Texas event
- James Stilwell-Votes in Township Election
- Kyle Mays-Ironman Texas event

The Public Comment Roster is attached hereto as Exhibit "A".

**RECOGNIZE PAST CHAIRMAN OF THE WOODLANDS TOWNSHIP, NELDA LUCE BLAIR:**

Chairman Tough presented Nelda Luce Blair with a plaque in recognition of her service as Chairman of the Board for The Woodlands Township.

**RECOGNIZE RETIRING DIRECTORS OF THE WOODLANDS FIRE DEPARTMENT:**

Chairman Tough recognized retiring Directors of The Woodlands Fire Department Board: Joel Deretchin, Jeff Long, and Steve Sanders for their years of service.

**RECEIVE AND CONSIDER THE LAW ENFORCEMENT REPORT FROM CAPTAIN EASON WITH THE MONTGOMERY COUNTY SHERIFF'S OFFICE:**

Captain Eason reported on recruitment and training efforts, pathway patrol activity, and statistical data. An update on the South County Emergency Operations Center (EOC) was also provided.

**RECEIVE AND CONSIDER REPORTS FROM VILLAGE ASSOCIATION REPRESENTATIVES:**

Reports were provided by the following Village Association (VA) representatives:

**Grogan's Mill VA**-Deborah Sargeant reported that Saturday, June 26, 2010 as the last day of the season that the Farmer's Market will be open. The Farmer's Market will re-open in the Fall.

**Cochran's Crossing VA**-Brian Duelm reported that the Fall Festival will be held October 24, 2010. The Association is also in the process of updating its by-laws.

**Panther Creek VA**-Everett Ison reported that the Post Master was contacted regarding the delayed delivery of the May *Woodlands Community Magazine*. A response from Ed Chance, Montgomery County

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Commissioner, indicated that the County is willing to help resolve the confusion posed by new street signage at the location formerly known as Interfaith Way.

**Indian Springs VA**-Ron Kostelny reported on award presentations to various individuals; resident complaints regarding a foul odor; Taste of the Village plans to be held October 16, 2010; and participation in the 4<sup>th</sup> of July Parade. There will be no meeting in July.

**Alden Bridge VA**-Steve Leakey gave an update on Philip Barker's return to work; expansion of business efforts through website postings; work efforts toward beautification of neighborhood entrances.

**College Park VA**-Glen Bernstein reported that there seemed to be increased truck traffic on 242; flyover construction to begin after the service road construction is completed; float entry in the 4<sup>th</sup> of July Parade.

**Creekside Park VA**-No report

**Sterling Ridge VA**-Richard Gregory reported that Splash Day will be held July 10<sup>th</sup> at Cranebrook Park; commented on the "Yard of the Month" program; mentioned that the green space along Terramont would no longer be deforested.

**The Village Association Representatives' Sign In Sheet is attached hereto as Exhibit "B".**

**CONSIDER AND ACT UPON THE CONSENT AGENDA;**

(This agenda consists of non-controversial or "housekeeping" items required by law that will be placed on the Consent Agenda at the next Board Meeting and may be voted on with one motion. Items may be moved from the Consent Agenda to the Regular Agenda by any Board Member making such request.)

**CONSENT AGENDA ITEMS:**

- (a) Approve the May 19, 2010 regular Executive Committee Meeting minutes, May 19, 2010 special Board of Directors Meeting minutes, with corrections, and May 26, 2010 special Board of Directors Meeting minutes with a correction to the vote tab;
- (b) Proclaim July as Recreation and Parks Month;
- (c) Award bid for fleet repair to Firestone for a term of 36 months;
- (d) Award bid for pathway improvements to the following contractors:
  - Project 1: Pathway Repairs & Improvements to Gen-Tech in the amount of \$69,479;
  - Project 2: Pathway Stop Sign Installation to McKenna Construction in the amount of \$22,250;
  - Project 3: Stenciling and Striping of Crosswalks to All Service Striping in the amount of \$40,120;
- (e) Award bid for custodial and gate services to Gracey's Commercial Cleaning Services for a term of 36 months;
- (f) Increase the price of trash tags to \$1.75 effective July 1, 2010;
- (g) Award a vending permit at Northshore Park to Julia Ward dba "Treats";
- (h) Authorize the Chairman of The Woodlands Township Board of Directors to execute an acknowledgement of full payment of the obligations of The Woodlands Township Economic Development Zone, as successor to former Town Center Economic Development Zone No. 4, under the Facilities Funding Agreement by and between The Woodlands Fire Department, Inc. and The Woodlands Township Economic Development Zone;
- (i) Approve filing of the Annual Report on Financial Information and Operating Data pertaining to the 2001 Bond, the 2009 Bond, and the 2010 Bond Series and adopt a resolution in connection therewith;
- (j) Approve the First Amendment to the Carlton Woods Annexation and Assignment Instrument;
- (k) Approve the First Amendment to the Carlton Woods Creekside Annexation and Assignment Instrument

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Chairman Tough called for a motion and second to adopt the Consent Agenda.

**MOTION:** Motion by Director Blair; second by Director Hausman

**VOTE:**       **Ayes:** Chairman Tough  
                      Vice Chairman Matthews  
                      Secretary Hunter  
                      Treasurer Robb  
                      Director Blair  
                      Director Campbell  
                      Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**Executive Summaries, resolutions and supporting materials for Consent Agenda items are attached hereto collectively as Exhibit "C".**

**BRIEFINGS:**

**Receive and consider a presentation by Catherine Pells, Branch Manager and Devery Johnson, Outreach Coordinator for the South Regional Branch Library, regarding the Montgomery County Memorial Library System-Community Outreach Program;**

Ms. Pells and Ms. Johnson made a PowerPoint presentation on this item. No action was taken.

**The PowerPoint is attached hereto as Exhibit "D".**

**Receive and consider a presentation by Fire Chief Alan Benson regarding emergency preparedness;**

Fire Chief Benson made a PowerPoint presentation on this item. No action was taken.

**The PowerPoint is attached hereto as Exhibit "E".**

**REGULAR AGENDA:**

**Consider and act upon a Host Venue Sponsorship Agreement between World Triathlon Corporation, The Woodlands Township and The Woodlands Convention and Visitors Bureau regarding the Ironman Texas event in The Woodlands;**

Nick Wolda briefly commented on this item and then Steve Meckfessel, Chief Operating Officer of World Triathlon Corporation, was introduced. Mr. Meckfessel made a brief PowerPoint presentation regarding the Memorial Hermann Ironman Texas event. Following the presentations, Chairman Tough called for a motion and second to approve the Host Venue Sponsorship Agreement among World Triathlon Corporation, The Woodlands Township and The Woodlands Convention and Visitors Bureau regarding the Ironman Texas event in The Woodlands, and authorize the President/General Manager to sign the Host Venue Sponsorship Agreement.

**MOTION:** Motion by Director Blair; second by Secretary Hunter

**VOTE:**       **Ayes:** Chairman Tough  
                      Vice Chairman Matthews  
                      Secretary Hunter

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Treasurer Robb  
Director Blair  
Director Campbell  
Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary and PowerPoint for this item are attached hereto collectively as Exhibit "F".**

**Consider and act upon the Financial Report;**

Monique Sharp presented the Financial Report and referred the Directors to handout material containing the General Purpose Financial Statements as of and for the five months ended May 31, 2010. After a review of the Combined Financial Statements and Monthly Investment Report, a report on the General Fund Budget vs. Actual was presented. Ms. Sharp then reported on the Township's sales tax collections, hotel occupancy tax collections, and property tax collections. Following Ms. Sharp's presentation, Chairman Tough called for a motion and second to approve the Financial Report.

**MOTION:** Motion by Secretary Hunter; second by Director Blair

**VOTE:**       **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Financial Report is attached hereto as Exhibit "G".**

**Receive and consider presentations from the audit firms of Blazek & Vetterling, LLP and Null Lairson, P.C. and act upon acceptance of the 2009 Audit Report;**

Monique Sharp informed the Board that the audit reports were not available at this time.

**Consider and act upon acceptance of The Woodlands 2010 Resident Survey;**

Joyce Walter, Creative Consumer Research, made a PowerPoint presentation regarding the 2010 Resident Survey. The survey results will be posted on the Township's website. Following the presentation, Chairman Tough called for a motion and second to accept The Woodlands 2010 Resident Survey.

**MOTION:** Motion by Secretary Hunter; second by Director Blair

**VOTE:**       **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

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**Nays:** None

**ACTION:** Motion carried unanimously.

**Recess from Public Session at 8:10 p.m. and reconvene in Public Session at 8:15 p.m.**

**Consider and act upon a land donation agreement from The Woodlands Land Development Company for Fire Station #7 (Kuykendahl) and Fire Station #8 (Gosling);**

Mike Page presented background information on this item. Following Mr. Page's comments, Chairman Tough called for a motion and second to approve the land donation agreement from The Woodlands Land Development Company for Fire Station #7 (Kuykendahl) and Fire Station #8 (Gosling) and authorize the President/General Manager to execute the agreement.

**MOTION:** Motion by Vice Chairman Matthews; second by Director Blair. Vice Chairman Matthews amended the motion to include the following language: unless there are any unusual problems found by legal counsel; amendment accepted by Director Blair

**VOTE:**       **Ayes:** Chairman Tough  
                    Vice Chairman Matthews  
                    Secretary Hunter  
                    Treasurer Robb  
                    Director Blair  
                    Director Campbell  
                    Director Hausman

**Nays:** None

**ACTION:** The amended motion carried unanimously.

**The Executive Summary for this item is attached hereto as Exhibit "H".**

**Consider and act upon conveyance of part of Unrestricted Reserve "A" of Gosling Road from Spring Creek to The Woodlands Village of Indian Springs Section 3;**

John Powers presented this item. Following Mr. Power's comments, Chairman Tough called for a motion and second to accept the conveyance by Specialty Warranty Deed from The Woodlands Land Development Company L.P. of 2.755 acres out of and part of Unrestricted Reserve "A" of Gosling Road from Spring Creek to The Woodlands Village of Indians Spring Section 3 and authorize the President/General Manager to execute the Special Warranty Deed.

**MOTION:** Motion by Secretary Hunter; second by Vice Chairman Matthews

**VOTE:**       **Ayes:** Chairman Tough  
                    Vice Chairman Matthews  
                    Secretary Hunter  
                    Treasurer Robb  
                    Director Blair  
                    Director Campbell  
                    Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary for this item is attached hereto as Exhibit "I".**

**Consider and act upon award of contract for general contractor services for the Fire Station # 7 (Kuykendahl) and Fire Station #8 (Gosling) 2010-2011 Capital Project;**

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Fire Chief Benson presented this item. Following the presentation, Chairman Tough called for a motion and second to approve award of bid to Teal Construction in the amount of \$4,556,000 for Fire Station #7 (Kuykendahl) and Fire Station #8 (Gosling) Capital Project and approve the associated contract for General Contractor services; in addition, increase the construction contingency fund from \$50,000 to \$100,000 and authorize the President/General manager and/or Fire Chief to approve contingency fund expenditures in the amount not to exceed \$100,000.

**MOTION:** Motion by Secretary Hunter; second by Director Campbell. Secretary Hunter amended the motion by removing the Fire Chief from authorizing approval of the contingency fund expenditures; amendment accepted by Director Campbell.

**VOTE:**       **Ayes:** Chairman Tough  
                    Vice Chairman Matthews  
                    Secretary Hunter  
                    Treasurer Robb  
                    Director Blair  
                    Director Campbell  
                    Director Hausman

**Nays:** None

**ACTION:** The amended motion carried unanimously.

**The Executive Summary for this item is attached hereto as Exhibit "J".**

**Consider and act upon proposed changes to the structure of The Woodlands Township's existing Committee on Governance;**

Karen Dempsey presented the recommended changes. Following Ms. Dempsey's presentation, Chairman Tough called for a motion and second to approve changes to the existing Governance Committee as recommended and authorize the Board Chairman to recommend Governance Committee members for one year terms and for the immediate past Board Chairman to serve as Chair of the Committee.

**MOTION:** Motion by Treasurer Robb; second by Vice Chairman Matthews

**VOTE:**       **Ayes:** Chairman Tough  
                    Vice Chairman Matthews  
                    Secretary Hunter  
                    Treasurer Robb  
                    Director Blair  
                    Director Campbell  
                    Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary for this item is attached hereto as Exhibit "K".**

**Consider and act upon Board Committee Appointments;**

Karen Dempsey presented this item. The following Committees and Chair appointments were reviewed:

**Project Planning and Development Committee:** Nelda Blair, Lloyd Matthews (Chair), Ed Robb

**Public Facilities Administration Committee:** Peggy Hausman, Claude Hunter, Bruce Tough (Chair)

**Audit Committee:** Tom Campbell, Ed Robb (Chair), Bruce Tough

**Museum Ad Hoc Committee:** Inactive/Appointments as needed

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**Ad Hoc Water Taxi Committee:** Nelda Blair, Lloyd Matthews (Chair), Claude Hunter  
**Governance Committee:** Nelda Blair (Chair), Lloyd Matthews, Bruce Tough

Following Ms. Dempsey's presentation, Chairman Tough called for a motion and second to approve the Board Committee appointments as recommended by the Chair.

**MOTION:** Motion by Treasurer Robb; second by Vice Chairman Matthews.

**VOTE:**       **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary and proposed list of appointments are attached hereto as Exhibit "L".**

**Consider and act upon appointments to the Parks and Recreation Advisory Council;**

Karen Dempsey presented this item and informed the Board that the Chair recommended appointing **Claude Hunter** to the Parks and Recreation Advisory Council. The Chair then called for a motion and second to approve the recommended appointment.

**MOTION:** Motion by Secretary Hunter; second by Director Blair

**VOTE:**       **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary and attachments for this item are attached hereto as Exhibit "M".**

**Consider and act upon appointments to the Law Enforcement Advisory Council;**

Karen Dempsey presented this item and informed the Board that the Chair recommended appointing **Tom Campbell** to the Law Enforcement Advisory Council. The Chair then called for a motion and second to approve the recommended appointment.

**MOTION:** Motion by Secretary Hunter; second by Director Blair

**VOTE:**       **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

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**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary and attachments for this item are attached hereto as Exhibit “N”.**

**Consider and act upon the appointment of Directors of The Woodlands Township Board to The Woodlands Convention and Visitors Bureau in accordance with the by-laws;**

Karen Dempsey was called on to review the election process. Board members were then given a ballot and asked to vote for three Directors, sign their ballot, and then turn their ballot in to be tallied by Don Norrell. The following Directors were elected, by written ballot, to serve on The Woodlands Convention and Visitors Bureau from July 2010 through June 2011: **Nelda Blair, Lloyd Matthews, and Claude Hunter.**

**The Executive Summary, ballots and tally sheet are attached hereto collectively as Exhibit “O”.**

**Consider and act upon the recommended member positions to The Woodlands Convention and Visitors Bureau (TWCVB);**

Karen Dempsey presented this item. The following recommended member positions were reviewed:

- **President of The Woodlands Township**
- **President of the South Montgomery County Woodlands Chamber of Commerce**
- **General Manager of The Woodlands Waterway Marriott Hotel & Convention Center**
- **General Manager of The Woodlands Resort & Conference Center**

Following Ms. Dempsey's presentation, the Chair called for a motion and second to recommend the four (4) positions listed above be elected by TWCVB as members of TWCVB to serve from July 2010 through June 2011.

**MOTION:** Motion by Director Blair; second by Director Campbell

**VOTE:**       **Ayes:** Chairman Tough  
                    Vice Chairman Matthews  
                    Secretary Hunter  
                    Treasurer Robb  
                    Director Blair  
                    Director Campbell  
                    Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary for this item is attached hereto as Exhibit “P”.**

**Consider and act upon the recommended officers of The Woodlands Convention and Visitors Bureau;**

Karen Dempsey presented this item. The following officers were recommended:

- **President-Nick Wolda**
- **General Manager-Casey Snyder**

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Following Ms. Dempsey's presentation, the Chair called for a motion and second to recommend the officers listed above be elected by TWCVB as officers of TWCVB to serve from July 2010 through June 2011.

**MOTION:** Motion by Vice Chairman Matthews; second by Director Blair

**VOTE:**     **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary for this item is attached hereto as Exhibit "Q".**

**Consider and act upon appointments to The Development Standards Committee (DSC);**

Karen Dempsey presented this item. Board members were given a ballot and asked to vote for four (4) candidates to the DSC. Following the vote, the written ballots were signed and then turned in to Don Norrell to be tallied. The four candidates elected to the DSC for a one year term beginning July 1, 2010 are: **Chris Florack, Ken Parker, Deborah Sargeant, and Mike Bass.**

**The Executive Summary, ballots and tally sheet are attached hereto collectively as Exhibit "R".**

**Consider and act upon appointments to The Woodlands Fire Department Board of Directors;**

Don Norrell provided background information on this item. Following Mr. Norrell's comments, the Chairman called for a motion and second to approve the appointment of all members of The Woodlands Township Board of Directors to serve on The Woodlands Fire Department Board of Directors.

**MOTION:** Motion by Secretary Hunter; second by Director Blair

**VOTE:**     **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Sutton  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary for this item is attached hereto as Exhibit "S".**

**Consider and act upon proposed necessary changes in budget meeting dates in connection with the development of the 2011 budget of The Woodlands Township;**

Monique Sharp presented this item. Ms. Sharp explained that the revisions in the budget calendar were due to Truth-in-Taxation regulations and rules that require the posting of meeting dates seventy-two hours in advance. Following Ms. Sharp's presentation, the Chair called for a motion and second to

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approve the revised dates for budget meetings and public hearings related to the 2011 budget and 2010 property tax rate.

**MOTION:** Motion by Secretary Hunter; second by Director Campbell. Discussion followed and then Treasurer Robb offered an amendment to the motion setting Wednesday, July 21, 2010 as a meeting date at 9:00 a.m. The amendment was accepted by Director Campbell.

**VOTE:**       **Ayes:** Chairman Tough  
                      Vice Chairman Matthews  
                      Secretary Hunter  
                      Treasurer Robb  
                      Director Blair  
                      Director Campbell  
                      Director Hausman

**Nays:** None

**ACTION:** The amended motion carried unanimously.

**The Executive Summary and revised budget calendar are attached hereto collectively as Exhibit "T".**

**Consider and act upon award of bid for tree lighting services;**

John Powers presented background information on this item. Following Mr. Power's comments, Chairman Tough called for a motion and second to award the bid to The Christmas Lighting Company to provide tree lighting services and authorize the President/General Manager to execute a contract for the services.

**MOTION:** Motion by Director Blair; second by Treasurer Robb

**VOTE:**       **Ayes:** Chairman Tough  
                      Vice Chairman Matthews  
                      Secretary Hunter  
                      Treasurer Robb  
                      Director Blair  
                      Director Campbell  
                      Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**The Executive Summary for this item is attached hereto as Exhibit "U".**

**Consider and act upon a request from the City of Houston to concur with selected projects to be funded under the Regional Participation Agreement (RPA) between The Woodlands Township and the City of Houston;**

Chairman Tough referred the Board to a copy of a letter from the City of Houston regarding a selected project (Main Street/Museum District Transportation Corridor Improvement Project) to be partially funded under the RPA. Following Mr. Tough's comments, the Chair called for a motion and second to approve the selected project to be funded under the RPA between The Woodlands Township and the City of Houston.

**MOTION:** Motion by Director Blair; second by Vice Chairman Matthews

**VOTE:**       **Ayes:** Chairman Tough  
                      Vice Chairman Matthews

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Secretary Hunter  
Treasurer Robb  
Director Blair  
Director Campbell  
Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**A copy of the above referenced letter is attached hereto as Exhibit "V".**

**Consider and discuss a request made by Director Hausman regarding the impact of the Road Utility District controversy may have on The Woodlands Township;**

Director Hausman asked Mike Page to comment on this item. Mr. Page stated that the Road Utility District controversy has no impact on the Township.

**Consider and discuss a request made by Director Hausman regarding a possible quorum issue at community meetings;**

Director Hausman asked Mike Page to comment on this item. Mr. Page advised the Board that they should not engage in discussion among themselves at such meetings. Also, Mr. Page stated that the burden is with Directors who attend these meetings as it relates to the issue of having a quorum of Township Directors at such meetings. It was noted that the Township does not call the Village Association meetings and does not publish notice of these meetings.

**Consider and discuss a request made by Director Campbell regarding the Thursday work session dates established by the Board at the April 28, 2010 Board of Directors' meeting;**

Director Campbell commented that he would like to put this item on next month's agenda for action by the Board.

**CLOSED MEETING (if applicable)**

**Recess at 9:13 p.m. to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending litigation pursuant to §551.071, Texas Government Code;**

**Reconvene at 9:42 p.m. in Public Session;**

Chairman Tough announced that it would be necessary to take action at this time on certain matters.

**Consider and act upon a pay plan adjustment for a position reclassification;**

Chairman Tough called for a motion and second to approve a pay plan adjustment for a position reclassification.

**MOTION:** Motion by Secretary Hunter; second by Director Blair

**VOTE:**       **Ayes:** Chairman Tough  
                    Vice Chairman Matthews  
                    Secretary Hunter  
                    Treasurer Robb

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Director Blair  
Director Campbell  
Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**A copy of a Memorandum for this item is attached hereto as Exhibit "W".**

**Consider and act upon a lease agreement regarding office space for The Woodlands Township;**

Chairman Tough called for a motion and second to approve and authorize the President/General Manager of the The Woodlands Township to negotiate on behalf of the Township a definitive Lease Agreement consistent with the general commercial terms, or those more advantageous to the Township, as contained in the executed Letter of Intent regarding office space for The Woodlands Township and to execute the documents in connection therewith.

**MOTION:** Motion by Director Blair; second by Vice Chairman Matthews

**VOTE:**       **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

**Nays:** None

**ACTION:** Motion carried unanimously.

**A Resolution in connection with this item is attached hereto as Exhibit "X".**

**DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:**

**Consideration of items to be placed on the agenda for next month's meeting;**

- Director Campbell asked that the Board reconsider and act upon changing the Board Workshop meeting dates.
- Director Blair asked that the Board change the time of the Board Workshop meetings.

**Board announcements; and**

As there was no further business to discuss, Chairman Tough called for a motion and second to adjourn the meeting at 9:50 p.m.

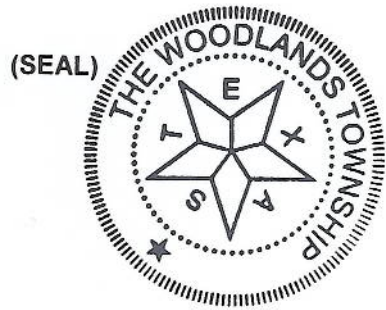
**MOTION:** Motion by Treasurer Robb; second by Secretary Hunter

**VOTE:**       **Ayes:** Chairman Tough  
                  Vice Chairman Matthews  
                  Secretary Hunter  
                  Treasurer Robb  
                  Director Blair  
                  Director Campbell  
                  Director Hausman

**Nays:** None

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**ACTION:** Motion carried unanimously.



  
Claude Hunter  
Secretary, Board of Directors

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**EXHIBIT OMISSIONS\***

EXHIBIT "A"	EXHIBIT "M"
EXHIBIT "B"	EXHIBIT "N"
EXHIBIT "C"	EXHIBIT "O"
EXHIBIT "D"	EXHIBIT "P"
EXHIBIT "E"	EXHIBIT "Q"
EXHIBIT "F"	EXHIBIT "R"
EXHIBIT "G"	EXHIBIT "S"
EXHIBIT "H"	EXHIBIT "T"
EXHIBIT "I"	EXHIBIT "U"
EXHIBIT "J"	EXHIBIT "V"
EXHIBIT "K"	EXHIBIT "W"
EXHIBIT "L"	EXHIBIT "X"

**\*To view Exhibits, please contact the Records Management Analyst at 281-210-3800.**